

9 FAM APPENDIX E, EXHIBIT II CA/VO ORGANIZATION AND FUNCTIONAL RESPONSIBILITIES

(TL:VISA-119; 07-03-1995)

DEPUTY ASSISTANT SECRETARY FOR VISA SERVICES - CA/VO

ASSOCIATE DIRECTOR - CA/VO

OFFICE OF
LEGISLATION,
REGULATIONS, AND
ADVISORY
ASSISTANCE –
CA/VO/L

LEGISLATION &
REGULATIONS
DIVISION – CA/VO/L/R

All issues regarding
immigration legislation

Public immigration bills

Private immigration
bills

Revision of visa
regulations

Visa instructions (9
FAM)

ADVISORY OPINIONS
DIVISION – CA/VO/L/A

Advisory opinions on
INA 212(a)
ineligibilities (other

than 212(a)(3)) &
other substantive
issues under the INA
related to visa
applications

Classification of aliens
other than A, G, C –
2/3 & NATO

NIV waivers:
212(d)(3)(a), other
than for aliens under
212(a)(3)

IV waivers: 212(g),
(h), & (i)

Legal opinions on &
interpretations of
immigration laws
relating to visas

Privacy Act & FOIA
requests

COORDINATION
DIVISION – CA/VO/L/C

Advisory opinions on
212(a)(3) ineligibility

Security, terrorism &
political issues related
to the entry of aliens
Waivers under
212(d)(3)(a) for aliens
ineligible under
212(a)(3) BUSVIS,
CHINEX, and SPLEX
cases.

OFFICE OF PUBLIC &
DIPLOMATIC
LIAISON – CA/VO/P

COMMUNICATIONS &
RECORDS DIVISION
– CA/VO/P/C

Visa files and
records, including
cables

DIPLOMATIC
LIAISON DIVISION –
CA/VO/P/D

Issuance of A, G, C—2/3, & NATO visas	CONTROL & REPORTING DIVISION – CA/VO/F/I	Department Bureaus re operations
Diplomatic and Official visas Advisory opinions on classification of aliens in A, G, C—2/3 & NATO cases	IV number control, allocation, & accounting	Visa matters not listed under other VO units
Reissuance in U.S. of E, H, I & L visas Documentary/visa waivers under INA 212(d)(4) for foreign government officials or int'l organization aliens	Workload & statistical reports & analyses on visa issuances & refusals	SYSTEM LIAISON & PROCEDURES DIVISION – CA/VO/F/S
Arrivals at non-designated ports (A, G, C—2/3 cases)	Preparation of Visa Bulletin & Annual Report of the Visa Office Analyses of immigrant distribution & other numerical implications of proposed legislation	Lookout notices, microfiche, CLASS matters
PUBLIC INQUIRIES – TELEPHONE CA/VO/P/IT		Interagency data exchange
Telephone inquiries on status of individual cases (Congressional & other)	POST LIAISON DIVISION – CA/VO/F/P	Word processing glossaries for visa matters
PUBLIC INQUIRIES – WRITTEN CA/VO/P/IW	Visa operations, procedures, and workload matters	
Written inquiries on status of individual cases (Congressional & other)	Refugee & parole matters	
OFFICE OF FIELD SUPPORT & LIAISON CA/VO/F	NIV reciprocity & fees	
IMMIGRATION VISA	Procedure & forms revisions 212(d)(4) passport/visa waivers (other than foreign government officials)	
	Liaison with other agencies &	